

MINUTES OF THE FRIENDS OF THE KAMINSKI HOUSE BOARD MEETING
February 15, 2017

The Board Meeting of the Friends of the Kaminski House was held Wednesday, February 15, 2017, at 5:15 PM at the Stewart Parker House, 1019 Front Street, Georgetown, SC.

Directors in Attendance: Frances Hills (President), Brett Phillips (Vice President), Glenn Wilcox (Treasurer), Penn Moore (Secretary), Robin Gabriel (Recording Secretary/Executive Director), Kevin Jayroe, Rebecca Lammonds, Spike Lenoue, Pete Little and Nathan Kaminski, Legal Counsel. Guest: Debra Sprang.

Absent: Amanda Patrick, Susan Lumpkin, Rebecca Ceron Martin, Graham Osteen.

President Frances Hills called the meeting to order as Chairman and Robin Gabriel acted as Recording Secretary for the meeting. The meeting, having been duly convened, was ready to proceed with business at 5:15 PM.

Minutes from the December 14, 2016 Board Meeting were approved with a motion from Mr. Little and a second from Mr. Lenoue, with none opposed.

1. President's Report – Ms. Hills welcomed Debra Sprang and summarized the board structure to Ms. Spring. She announced that Ms. Lumpkin will be leaving the board in April and that Ms. Patrick will be assuming the position of Chair of the Marketing Committee. Ms. Hills went on to commend Mr. Lenoue for all his work with the nominating committee.
2. Executive Director's Report – In addition to her previously e-mailed report, Ms. Gabriel reported that the Executive Committee approved the movement of \$10,000 from the "cash in bank" account 10963 to "cash in bank" account 10967 (Board Reserve Fund).

Treasurer Kathryn Schwartz resigned from the board on 1-21-2017. The FKH board voted by e-vote to approve the appointment of Glenn Wilcox to serve the remainder of the term vacated by Ms. Schwartz.

Ms. Gabriel passed out copies of the 2017-2018 budget that was approved by the Executive Committee at their Feb 1, 2017 meeting. Ms. Gabriel passed around several images of possible signs for the Kossove Garden. The board requested that Ms. Gabriel email an image of what a black granite sign would like. Ms. Gabriel gave an overview of the SCPRT Undiscovered SC grant opportunity and discussed the need to raise funds quickly in order to be eligible for the 1:1 match for the grant (which requires funds to be raised in advance of applying for the grant). A discussion ensued and the board concluded that more time was needed to raise the needed funds and that a March 31st deadline would not be feasible. Ms. Gabriel was asked to contact SCPRT to inform them of this decision.

3. Treasurer's Report – Ms. Wilcox reviewed the P&L for January
4. Governance Committee Report – Mr. Phillips had nothing to report.
5. House & Grounds Report –Mr. Jayroe reported on the replacement of the fence along the Front St. side of the Kaminski House lawn. He has been in contact with several people at the City and the Department of Public Works is looking into it. The fence design will need to be approved by the Architectural Review Board at their April meeting and Mr. Jayroe has found someone to create the architectural drawings needed for the ARB application. The City is looking into its files for a survey of the property line.
6. Nominating Committee - Mr. Lenoue updated the board on the committee's meetings with potential board members.
7. Marketing Committee Report –In the absence of Ms. Lumpkin, Mr. Phillips took the opportunity to praise Assistant Director Kim Leatherwood for her thoughts and plans for marketing the museum after the museum loses the Stewart-Parker House.
8. Capital Projects and Fundraising Committee Report – Mr. Phillips summarized the committee's previous thoughts on contacting manufacturers of HVAC equipment for potential donations and/or in-kind donations. He expressed that the new climate control project was the top priority for the FKH at this point.
9. Museum Shop – In the absence of Ms. Lumpkin, Ms. Gabriel reported that the shop had a number of new items for sale.
10. Other Business – Mr. Phillips and Mr. Kaminski reported that President Frankie Hills had received a letter from National Society of Colonial Dames in America in the state of SC President Mary Mundy dated January 11, 2017 informing the FKH of the market value of the Stewart-Parker House. Mr. Kaminski and Mr. Phillips reviewed the content of the letter and the Executive Committee's response letter to NSCDA-SC President Mary Mundy asking the Dames to consider donating the property to FKH. A discussion ensued. Mr. Kaminski reported that the City Administrator had been provided a copy of the letter and the response.

The meeting was adjourned at 6: 55 PM with a motion by Mr. Lenoue and a second from Mr. Moore. None opposed.

The next scheduled Board meeting will be held at the FKH Annual Meeting on **Wednesday March 15, 2017** at 5:15 PM at the Stewart Parker House.

Respectfully submitted by:

Robin Gabriel